Student Success by the Numbers Committee
Agenda
September 11, 2015
Vernon 204 and CCC 712

- Welcome

- Review of committee membership and charge will be on October 9, 2015 after they have been finalized and published.

- Review of committee attendance

		Present	Not present
Michelle Alexander	Director of Institutional Advancement/Executive Director - Foundation		
Jeanne Ballard	Assistant Director of Financial Aid		
Jim Binion	Institutional Support Specialist		
Brandi Brannon	Student Success Specialist		
Dona Crow	Administrative Assistant/Counseling		
Christina Feldman	Director of Continuing Education		
Marian Grona	Director of Library Services		
Linda Haney	Secretary – Instructional Services		
Mark Holcomb	Division Chair - Information and Technology and Instructor		
Bettye Hutchins	Instructor - History		
Joe Johnston	Division Chair – Communications and Instructor		
Criquett Lehman	Director of Quality Enhancement		
Deana Lehman	Director of PASS Department/Coordinator of the Office for Students with Disabilities		
Shana Drury	Associate Dean of Instructional Services		
Amanda Raines	Director of Admissions and Records		
Michael Ruhl	Instructor - Biology		
Maria Servin	Assistant Registrar		
JoAnn Marquart	Counselor		
Rebecca Watkins	Instructor - ADN		
Charity Knight	Instructor - LVN		
Betsy Harkey, Chair	SSBTN Liaison; Chair Director of Institutional Effectiveness		
Dr. Dusty Johnston	President		

- Approval of April 9, 2015 minutes (Exhibit A, Action Item)

- SACS COC Fifth-Year Interim Monitoring Report update – The completed report was delivered to SACSCOC prior to the September 7, 2015 due date. Thanks to all who contributed to the process.

- SACSCOC Compliance Certification (10 year report) update – Subject matter experts have been assigned and will be announced at the College Effectiveness Committee meeting on September 25, 2015. The CE Committee will serve as the SACSCOC Committee for this process. The SACSCOC Leadership Team will consist of Dr. Dusty Johnston, Dr. Gary Don Harkey, Bettye Hutchins, Criquett Lehman and Betsy Harkey.

SACSCOC Timeline

- Vernon College, Track A Class of 2009
- Next reaffirmation (10 year) 2019

2015 – 2016 AY
- SACSCOC Annual Meeting, December 2015, Houston, TX
- Quality Enhancement Institute July 2016, Grapevine, TX

> 2016-2017
> - SACSCOC Annual Meeting, December 2016, Atlanta, GA
> - Orientation of Leadership Teams, December 2016 or January 2017, Atlanta, GA (typically limited to five people from each institution, including the institution's finance officer)
> - Quality Enhancement Institute July, 2017, Austin, TX
> - "Final" Catalog, Handbook and Policy updates to Board of Trustees, Spring and Summer 2017 (to ensure inclusion in Compliance Certification)
>
> 2017-2018
> - SACSCOC Annual Meeting, December, 2017, Dallas, TX
> - <mark>Compliance Certification due, March 2018</mark>
> - Off-site Peer Review Conducted, May 2018
> - Quality Enhancement Plan Due, Summer 2018 (4-6 weeks in advance of on-site review)
>
> 2018-2019
> - On-site Peer Review, Fall 2018 (September – November)
> - SACSCOC Annual Meeting, December 2018, New Orleans, LA
> - Review by the SACSCOC Board of Trustees, June 2019

- Quality Enhancement Plan update – Criquett Lehman

- Assessment and Report Calendar and General Glossary Update (Exhibit B, August electronic meeting)

    - The October 9, 2015 SSBTN Committee meeting will begin the review of communication forms and ongoing review of the Calendar and Glossary. Both documents as well as the communication forms will be utilized as part of the SACSCOC Compliance Certification Report.
    - 2014-2015 completed communication forms are being posted to the website by Criquett as received at http://www.vernoncollege.edu/assessment-data

- Review of Key Performance Indicators of Accountability and related Benchmarks and data sources http://www.vernoncollege.edu/KPI-Home.
  Most recent updates:
    - Budget Revenue and Expenditure
    - Percent of 12 County Service Area High School Graduates who go to College
    - Continuing Education – Funded Contact Hours and Contract Training Courses
    - Course Completion Success
    - Graduation and Persistence Rate
    - Non Transfer Completers and Transfer
    - Licensure/Certification Rates
    - Placement and Completion
    - Community College Survey of Student Engagement (CCSSE)

  Next to be updated:
    - Financial aid

- Data updates since last meeting:
  -Spring, Spring I and Spring II grades captured
  -All summer term grades will be captured in October
  -Title III Grant Application submitted in May
  -POISE sort review and collaboration with LeAnn Scharbrough and Melissa Moore.
  -Applied and enrolled comparisons throughout the summer
  -Fall terms data frozen on September 10, 2015 for Fall and Fall I 2015 Count Day Snapshot and baseline
  -Applied not enrolled contact information for recruiting.
  -Program/Discipline Evaluation Placement/Completion, Course Completion, Success and Grades due September 18.

- Fall meeting dates: October 9, November 13, and December 18 (electronic).
- Adjournment